

Employment Opportunity

The Children's Oral Health Initiative

COHI Aide

The Position: COHI Aide

The Role:

The role of the COHI Aide is to act as an essential link between their COHI Provider and the community, to directly provide limited oral health services, and to be the face of oral health promotion in their community.

The COHI Aide works to enroll families in the COHI program, update medical histories, fill in paperwork, make home and community visits, and apply fluoride varnish. The COHI Aide is responsible for promoting oral health, providing oral hygiene education, implementing oral health prevention strategies and activities, and performing administrative and reporting duties.

Training:

COHI Aide training will take place virtually to ensure the safety of community members. Training will cover the basics of oral health, disease prevention, oral hygiene instruction, fluoride varnish application, and infection prevention and control.

Responsibilities

The responsibilities of the COHI Aide are to:

- Serve as the oral health champion in the community;
- Provide fluoride varnish applications to children;
- Provide oral health information in group or one-on-one settings;
- Collect annual consent/health history updates for COHI children;
- Work collaboratively with their COHI Provider;
- Complete a COHI Work Plan and review it quarterly with the COHI Provider and Health Director;
- Schedule COHI screenings and assist the COHI Provider in completing the screenings;
and
- Help coordinate referrals.

Expectations

It is expected that COHI Aides:

- be organized and professional;
- communicate clearly with their COHI Provider, Health Director, and COHI Specialists;
- work both independently, and collaboratively;

- follow all COHI protocols procedures;
- ensure COHI services are delivered (service delivery days are completed), and in a timely fashion;
- collect and submit data in a timely fashion;
- attempt to meet expected deliverables;
- maintain appropriate records and charts; and,
- participate in monthly COHI Aide conference calls.

Desired Skills:

- Effective communication and organization skills;
- Enjoys working with children;
- Comfortable working in the mouth;
- Able to work independently;
- Able to build networks and partnerships, and has good relationships with members of the community.

Wage Rate/Hours of Work: To be determined.

Application:

- E-mail your resume to hr@hupacasath.ca.
- Application Deadline is Thursday, August 26, 2021.